

HEALTH AND SAFETY POLICY STATEMENT

Fleet (SMC-Private) Limited, operating as Fleet Rentals, are fully committed to delivering the highest standards of health, safety and environment standards in all aspects of our business alongside quality, productivity and customer satisfaction.

Fleet Rentals strives;

- ☑ to prevent injury and ill health to all persons working under its control,
- ☑ for continual improvement in its health and safety performance and management systems
- ☑ to comply with relevant regulation, legislation, standard that relate to its OH&S hazards and the requirements of OHSAS 18001:2007

As Director, I am ultimately responsible for Health and Safety within the organization. For this reason, I ensure that Health and Safety issues are given the highest priority and that all the resources necessary for their effective management are made available.

Responsibility for the implementation of this policy lies with line management, while all employees are responsible for ensuring they co-operate and comply with this policy and all related Health and Safety procedures, standards and practices.

The Health and Safety Policy will be reviewed annually in consultation with our employees, considering changes to work operations or relevant statutory requirements. A copy will be available at each work site for reference by an employee or interested party, as required.

I do not expect anyone who is engaged in work operations to carry out any activity in a manner that places the health and safety of themselves or others in jeopardy.

As with every aspect of our business we want to know when things do not happen in the manner intended. Should any instance arise where health and safety issues are not being addressed in line with this Policy Statement I ask that you make me aware and I will deal with the matter personally. I can be contacted via our Head Office on (021) 3537 0505.

A copy of this Policy Statement will be displayed at each of our work sites and offices.

Saqib Qayyum,
Director,
Fleet Rentals



Date: 02 November 2020

QUALITY POLICY STATEMENT

Fleet (SMC-Private) Limited, operating as Fleet Rentals, aims to provide defect free products and services to its customers on time and within budget.

The Organization operates a Quality Management System that complies with ISO 9001:2015 certification, including aspects specific to the provisions of construction services.

The management team are committed to:

- a) Developing and improving the Quality Management System.
- b) Continually improving the affections of the Quality Management System.
- c) Enhancing of customer satisfaction.
- d) Ensuring that customer needs and expectations are determined and fulfilled with the aim of achieving customer satisfaction.
- e) Communicating throughout the organization the importance of meeting customer needs and all relevant statutory and regulatory requirements.
- f) Establishing the Quality Policy and its objectives.
- g) Ensuring that the Management Reviews set and review the quality objectives, and reports on the Internal Audit results as a means of monitoring and measuring the processes and the effectiveness of the Quality Management System.
- h) Ensuring the availability of resources.

The structure of the Quality Management System is defined in this Quality Manual.

All personnel understand the requirements of this Quality Policy and abide with contents of the Quality Manual.

The organization aims to comply with all relevant statutory and regulatory requirements.

The organization constantly monitors its quality performance and implements improvements when appropriate.

This Quality Policy is reviewed on a least an annual basis to ensure its continuing suitability.

Copies of this Quality Policy Statement are made available to all relevant interested parties upon request to the Company Secretary. Copies of the minutes of Management Reviews, or extracts thereof, are provided to individual members of staff in accordance with their role and responsibilities as a means of communicating the effectiveness of the Quality Management System.

Saqib Qayyum,

Date: 02 November 2020

